

INTRODUCTION TO WAVERLEY BOROUGH COUNCIL

OVERVIEW AND SCRUTINY WORK PROGRAMME

The programme is designed to assist the Council in achieving its corporate priorities by ensuring topics add value to the Council's objectives, are strategic in outlook, are timed to optimise scrutiny input and reflect the concerns of Waverley residents and council members. The programme is indicative and is open to being amended with the agreement of the Chair with whom the item is concerned. The work programme consists of three sections:-

- Section A – Lists the Scrutiny tracker of recommendations for the municipal year.
- Section B – Lists items for Overview and Scrutiny consideration. It is not expected that the committee cover all items listed on the work programme and some items will be carried over into the following municipal year. In-depth scrutiny review topics for consideration by the respective Committee will also be listed in this section.
- Section C – Lists live in-depth scrutiny task and finish groups, including objectives, key issues and progress.

Community Wellbeing Overview and Scrutiny Committee

Section A
Scrutiny Tracker 2019/20

Meeting date	Item	Outcomes / Recommendations	Update / Response	Timescale
19 November 2019	Safer Waverley Partnership Plan 2019-20	RECOMMENDATION: after considering the SWP Plan 2019-20 the Committee recommends that the SWP publicises its successes more.	This recommendation was taken to the SWP Executive 5 December 2019 and will be added to the agenda of the next SWP Executive meeting. Publicized	
		RECOMMENDATION: the Committee recommends that the SWP creates a short briefing note on the roles and partnerships of the SWP to be shared with partners and organisations such as the towns and parishes.	Officers will circulate a briefing note for towns and parishes which they will then present at a future meeting if required.	
17 September 2019	Ageing Well Strategy and Action Plan	ACTION: for members of the Committee to be invited to a workshop at the end of November/beginning of December as part of the consultation process to renew the action plan. Cllrs Wilson, Else, Cosser and Henry to be invited.	As a result of other pressures on the team, this workshop will be organised by officers for spring 2020.	Spring 2020

Community Wellbeing Overview and Scrutiny Committee

Section B

Work programme 2019/20

Subject	Purpose for Scrutiny	Lead Member / Officer	Date for O&S consideration	Date for Executive decision (if applicable)
Corporate Performance Report Q3	To scrutinise the performance of the areas within the Committee's remit.	Heads of Service / Nora Copping	Quarterly	N/A
(If required) Leisure Centre Investment Update	To update the Committee on the leisure centre investments with particular focus on Cranleigh (if required).	Kelvin Mills / Tamsin McLeod	When necessary (March 2020)	N/A
Service Level Agreement working group update	To receive an update from the working group regarding its progress and findings.	Cllr Jenny Else / Katie Webb	March 2020	N/A
Ageing Well Action Plan 2019 to 2022	To scrutinise the updated action plan for 2019 to 2022 and provide comments for Executive.	Katie Webb / Andrew Smith	June 2020	April 2020
Service Level Agreement working group final report	To receive the final report from the working group set up by this committee.	Cllr Jenny Else / Yasmine Makin	June 2020	July 2020
Health and Wellbeing Strategy	To contribute to the development of the Strategy.	Fotini Vickers / Kelvin Mills	September / November 2020	TBC
Loneliness	To understand the extent of loneliness and social isolation across all ages, within the Borough.	TBC	TBC	N/A
Safer Waverley Partnership	To scrutinise the outcomes and priorities of the Safer Waverley Partnership.	Andrew Smith / Katie Webb	November 2020	N/A

Section C

Scrutiny Reviews 2019/20

Subject	Objective	Key issues	Lead officer	Progress
Communities – Service Level Agreements O&S review	To support officers to undertake a 'health check' of the organisations receiving grant funding from the council and to inform decisions regarding future funding arrangements.	<ul style="list-style-type: none"> • Day Centres • Ageing Well action plan • Value for money • Governance and management • Service delivery • Funding • Monitoring 	Yasmine Makin / Katie Webb	The Group has met twice and has arranged a workshop with representatives from some of the organisations with whom the Council has service level agreements. An interim report is on the agenda for this committee March 2020. The final report is due to come to this Committee June 2020.